

## **CONSTITUTION**

### **NS14 ASSOCIATION OF THE A.C.T. INCORPORATED**

#### 1. General

- 1.1 The name of the association shall be 'NS14 Association of The A.C.T. Incorporated'.
- 1.2 The NS14 Association of the A.C.T. Inc. is an association of individual persons interested in the NS14 Class.
- 1.3 The purpose of the Association is to control and promote the NS14 Class in the Australian Capital Territory in accordance with the constitution and class rules of the NS14 Association of Australia.
- 1.4 The principal affairs of the Association shall be conducted by a Management Committee elected by the members, with the day to day affairs being conducted by an Executive.
- 1.5 The Association shall be financed by membership subscriptions as determined by the Management Committee.

#### 2. Objects

- 2.1 To govern, control, promote and represent the NS14 Class in the ACT.
- 2.2 To arrange and control the annual NS14 Championship of the ACT also any other NS14 races which the Association sees fit to conduct.
- 2.3 To co-operate with and be a member of the NS14 Association of Australia.

#### 3. Membership

- 3.1 Membership of the Association is open to all persons with an interest in the activities of the Association in the ACT.
- 3.2 Measurement and registration of boats is restricted to members of the Association.
- 3.3 In the case of a boat previously owned by another owner, the appropriate transfer fee must also be paid.

- 3.4 Membership is renewable annually on payment of the annual subscription. Subscriptions shall fall due on the day following the Annual General Meeting.
- 3.5 The Association may reject any application for, or renewal of membership (e.g. from a person who consistently violates the rules).
- 3.6 Membership is deemed terminated if a subscription is more than six months in arrears unless special arrangements have been agreed to by the Executive.
- 3.7 Honorary Life Membership. The Management Committee may confer Honorary Life Membership on any member in recognition of an outstanding and continuing contribution to the development or administration of the Class.
- 3.8 Members and Honorary Life Members may
  - (a) Vote at general meetings of the Association
  - (b) Hold office in the Management Committee.
- 3.9 All members may
  - (a) Enter and/or sail NS14's in races and other activities sponsored by the Association
  - (b) Receive Association correspondence and bulletins.

#### 4. Administration

##### 4.1 Management Committee

4.1.1 The Association shall be managed by a committee comprised as follows:

- (a) Elected by Special General Meeting held before 31st May each year
  - (i) President
  - (ii) Vice President
  - (iii) Secretary
  - (iv) Treasurer
  - (v) Race Secretary
  - (vi) Registrar
  - (vii) Measurer
  - (viii) Publicity Officer
- (b) Co-opted by the elected committee:
  - (i) Technical advisers
  - (ii) Any member to fill any elected office which becomes vacant during the year.

(c) Nominated:

(i) Delegates, one from each Club with five or more registered NS 14's or from any group of such Clubs as prefer to be represented in concert, provided that the Club or Clubs are not already represented by an elected or co-opted member.

4.1.2 Voting shall be by simple majority of Committee members only, although all members shall be welcome to attend meetings and contribute to discussion subject to the control of the Chairman.

4.1.3 A quorum for meetings of the Management Committee shall be five (5) committee members.

4.2 Neither the President nor the Vice President shall hold the office for more than two years consecutively.

4.3 The Executive shall consist of the President, (or in his absence the Vice President) Secretary and Treasurer and shall have the authority to conduct the day to day business of the Association, subject to the authority of and ratification by the Management Committee.

4.4 The Treasurer shall prepare an annual statement of the financial affairs of the Association for presentation to the members at the Annual General Meeting and shall arrange for such statement to be independently audited.

4.4.1 The Association's Financial Year shall end on 30 June.

4.5 All funds of the NS14 Association of the ACT Inc. shall be applied to the objects of the Association and not distributed to members.

4.5.1 The funds of the Association shall be managed by the Treasurer. Cheques shall be signed by one of the President, Vice President or Treasurer.

4.6 Should the NS14 Association of the ACT Inc. be wound up, any assets remaining after settlement of its legal obligations shall be transferred, as the members shall determine by ballot, to the Yachting Association of the Australian Capital Territory, or such other organisation with similar objects to the NS14 Association of the ACT Inc.

4.7 Members shall not be liable to contribute towards payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association.

4.8 All books and documents shall be kept in the custody of the Treasurer or Secretary.

4.9 Books and documents shall be available for inspection by any full or honorary life member of the Association within 7 days of receipt by the Secretary of a written request.

## 5. General Meetings

5.1 The Annual General Meeting shall be held during the months of July or August each Year at a time and place to be determined by the Management Committee.

5.1.1 Members shall be advised of the date, time and place of the Annual General Meeting not less than four (4) weeks in advance.

5.1.2 Nominations for office, signed by the proposer, seconder and nominee, and items for the agenda must be in the hands of the Secretary not less than seven (7) days before the meeting.

5.1.3 All nominations received and the agenda shall be available to all members immediately prior to the commencement of the meeting.

5.1.4 Nominations may be received from the floor for any office for which a nomination has not-been circulated.

5.2 Special General Meetings may be called at the discretion of the President or upon the written request of five or more members.

5.2.1 A circular shall be sent to all members advising the date, time and place of the Special Meeting and also the agenda, at least seven (7) days before the meeting.

5.3 At all general meetings, voting shall be by simple majority.

5.3.1 The President (or Chairman) may accept proxy votes.

5.3.2 Resolutions may be adopted only on matters advised on the agenda.

5.3.3 In the event of a tied vote, the President (or Chairman) may exercise a casting vote.

5.3.4 Six members, including not less than two members of the Management Committee, shall constitute a quorum at all General Meetings of the Association.

## 6. Change of Constitution

6.1 Any change of this Constitution shall be by ballot of Members and Honorary Life Members.

6.2 A meeting shall be called of the Management Committee at which any other member may attend as an observer.

6.3 All members shall have sent to them not less than twenty one (21) days prior to the meeting:

- (a) Notification of the date, time and place of the meeting.
  - (b) A draft resolution embodying the proposed change.
  - (c) A brief explanation of the reasons for the proposed change.
  - (d) Provision for voting.
  - (e) Space for the member's signature
  - (f) The address to which the vote is to be posted.
- 6.4 At the meeting, all postal votes received shall be opened in the presence of the Committee and such other members as wish to be present and shall be scrutinised by the Secretary and Registrar. Votes may be accepted at the meeting provided that these are lodged with the Secretary prior to the opening of the postal votes. The total valid votes cast and the numbers for and against the proposed change shall be counted and declared by the President.
- 6.5 The President shall not declare the resolution carried unless votes have been cast by at least one third of the members entitled to vote, and of the votes cast, at least two thirds are in favour of the resolution.